



KATHRYN M. YOUNG
City Clerk

CITY OF COLORADO SPRINGS

April 17, 2009

Mr. Charles E. Corry, Ph.D.
455 Bear Creek Road
Colorado Springs, CO 80906

Dear Dr. Corry:

Enclosed is the information you requested in your letter dated April 11, 2009.

Thank you for your inquiry.

Sincerely,

Kathryn M. Young, CMC, CERA
City Clerk

Enclosures

Official Results
 City of Colorado Springs General Municipal Mail Ballot Election
 April 7, 2009

Date:04/14/09
 Time:21:22:12
 Page:1 of 1

Registered Voters 196011 - Cards Cast 70527 35.98%

Num. Report Precinct 296

District 1		Total
Number of Precincts	89	
Times Counted	23210/56337	41.2 %
Total Votes	12916	
Times Blank Voted	10294	
Times Over Voted	0	
Number Of Under Votes	0	
Scott Hente	12916	100.00%

1B		Total
Number of Precincts	296	
Times Counted	70527/196011	36.0 %
Total Votes	69967	
Times Blank Voted	554	
Times Over Voted	6	
Number Of Under Votes	0	
YES	35429	50.64%
NO	34538	49.36%

District 2		Total
Number of Precincts	59	
Times Counted	17236/53464	32.2 %
Total Votes	10614	
Times Blank Voted	6622	
Times Over Voted	0	
Number Of Under Votes	0	
Darryl Glenn	10614	100.00%

1C		Total
Number of Precincts	296	
Times Counted	70527/196011	36.0 %
Total Votes	69544	
Times Blank Voted	976	
Times Over Voted	7	
Number Of Under Votes	0	
YES	33837	48.66%
NO	35707	51.34%

District 3		Total
Number of Precincts	78	
Times Counted	16931/46206	36.6 %
Total Votes	15312	
Times Blank Voted	1616	
Times Over Voted	3	
Number Of Under Votes	0	
Jerry Heimlicher	8697	56.80%
Dave Gardner	6615	43.20%

1D		Total
Number of Precincts	296	
Times Counted	70527/196011	36.0 %
Total Votes	69579	
Times Blank Voted	944	
Times Over Voted	4	
Number Of Under Votes	0	
YES	46749	67.19%
NO	22830	32.81%

District 4		Total
Number of Precincts	70	
Times Counted	13150/40004	32.9 %
Total Votes	11344	
Times Blank Voted	1804	
Times Over Voted	2	
Number Of Under Votes	0	
Bernie Herpin	6100	53.77%
Tony Carpenter	5244	46.23%

1A		Total
Number of Precincts	296	
Times Counted	70527/196011	36.0 %
Total Votes	69845	
Times Blank Voted	675	
Times Over Voted	7	
Number Of Under Votes	0	
YES	26346	37.72%
NO	43499	62.28%

Issued Ballots

Initially Mailed

Regular	196,507	
Absentee	7	
Reissued Undeliverable	91	
Total Mailed Ballots		196,605

Office Issued

Regular	2	
Address Change	138	
Replacement	94	
Status Change	10	
Absentee	11	
Provisional	1	
Total Office Issued Ballots		256

Total Issued Ballots **196,861**

Ballots Summary

Accepted

Ballot Returned	69,186	
Challenge Overridden	1,347	
Total Accepted Ballots		70,533

Rejected

Deceased	29	
Duplicate Registrations	3	
ID Required	20	
Invalid Signature	190	
Late Return	226	
No Signature	308	
Registration Cancelled	171	
Signed by Other	168	
Signed by Power of Attorney	2	
Voter Address Changed	20	
Voter Changed Precincts	32	
Voter No Longer in City	3	
Voter Not Active	35	
Total Rejected Ballots		1,207

Replaced

Ballot Replaced / Ballot Damaged	5	
Ballot Replaced / Ballot Lost	27	
Ballot Replaced / Ballot Never Received	33	
Ballot Replaced / Other Reason	1	
Ballot Replaced / Spoiled	22	
Ballot Replaced / Voter Changed Address	33	
Total Replaced Ballots		121

Undeliverable

Undeliverable	13,174	
Total Undeliverable Ballots		13,174

Unreturned

Ballot Issued / Never Returned	111,826	
Total Unreturned Ballots		111,826

Total Ballots		196,861
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Challenged Ballot Summary

Count	Ballot Status
29	Deceased
20	ID Required
190	Invalid Signature
27	Issued in Error
226	Late Return
308	No Signature
168	Signed by Other
2	Signed by Power of Attorney
970	Total Challenged Ballots

City of Colorado Springs
Returned Ballot Reports
April 7, 2009 Municipal Election

Daily Cost	\$10.00
Per Name Cost	\$0.01
Clerk-supplied Diskette	\$1.25
Clerk-supplied CD	\$3.00
Email	\$0.00

# Ballots Mailed		196,605
# Ballots Issued from City Clerk's Office	+	256
# Ballots Undeliverable	-	13,174
Pending Ballots		<u>183,687</u>

Date	# Scanned	District 1	District 2	District 3	District 4	-- Report Costs --					Accumulative	Approximate
						Complete	Dist. 1	Dist. 2	Dist. 3	Dist. 4	# Scanned	Turnout
Mar 23	1,050	340	152	371	187	20.50	13.40	11.52	13.71	11.87	1,050	0.57%
Mar 24	8,050	2,485	2,105	1,906	1,554	90.50	34.85	31.05	29.06	25.54	9,100	4.95%
Mar 25	7,350	2,515	1,586	1,829	1,420	83.50	35.15	25.86	28.29	24.20	16,450	8.96%
Mar 26	5,250	1,677	1,259	1,314	1,000	62.50	26.77	22.59	23.14	20.00	21,700	11.81%
Mar 27	3,150	1,004	675	785	686	41.50	20.04	16.75	17.85	16.86	24,850	13.53%
Mar 28												
Mar 29												
Mar 30	3,500	1,231	737	867	665	45.00	22.31	17.37	18.67	16.65	28,350	15.43%
Mar 31	5,600	1,833	1,486	1,272	1,009	66.00	28.33	24.86	22.72	20.09	33,950	18.48%
Apr 01	4,201	1,385	1,060	1,064	692	52.01	23.85	20.60	20.64	16.92	38,151	20.77%
Apr 02	3,500	1,098	936	766	700	45.00	20.98	19.36	17.66	17.00	41,651	22.67%
Apr 03	5,250	1,715	1,231	1,344	960	62.50	27.15	22.31	23.44	19.60	46,901	25.53%
Apr 04	5,950	1,908	1,563	1,335	1,144	69.50	29.08	25.63	23.35	21.44	52,851	28.77%
Apr 05												
Apr 06	3,150	1,014	797	671	668	41.50	20.14	17.97	16.71	16.68	56,001	30.49%
Apr 07	14,966	5,131	3,773	3,516	2,546	169.66	71.31	57.73	55.16	45.46	70,967	38.63%

ORDINANCE NO. 08- 200

AN ORDINANCE AMENDING ARTICLE 1 (GENERAL MUNICIPAL ELECTIONS) OF CHAPTER 5 (ELECTIONS) OF THE CODE OF THE CITY OF COLORADO SPRINGS 2001, AS AMENDED, BY CREATING A NEW PART 6 PERTAINING TO MAIL BALLOT ELECTIONS

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLORADO SPRINGS:

Section 1. That Article 1 (General Municipal Elections) of Chapter 5 (Elections) of the Code of the City of Colorado Springs 2001, as amended, is hereby amended by the creation of a new Part 6 to read as follows:

- Chapter 5 Elections
- Article 1 General Municipal Elections
- Part 6 Mail Ballot Elections

- 5.1.601: Legislative Declaration
- 5.1.602: Definitions
- 5.1.603: Mail Ballot Elections Authorized
- 5.1.604: Duties of the City Clerk
- 5.1.605: Pre-Election Process
- 5.1.606: Notice of Election
- 5.1.607: Registration Lists
- 5.1.608: Preparing and Mailing Ballot Packets
- 5.1.609: Voting and Returning Ballots
- 5.1.610: Receipt and Qualification of Ballots
- 5.1.611: Absentee Ballots
- 5.1.612: Replacement Ballots
- 5.1.613: Verification of Signatures
- 5.1.614: Rejected Ballots
- 5.1.615: Counting Ballots
- 5.1.616: Challenges; Validity of Election
- 5.1.617: Ballots Preserved; Preservation of Election Records
- 5.1.618: Mail Ballot Plan

5.1.601: LEGISLATIVE DECLARATION:

The City Council hereby finds, determines and declares that self-government by election is more legitimate and better accepted as voter participation increases. The

City Council further finds, determines and declares that mail ballot elections are cost-efficient and have not resulted in increased fraud. By enacting this new Part 6, the City Council hereby concludes that it is appropriate to provide for mail ballot elections under specified circumstances.

5.1.602: DEFINITIONS:

ABSENTEE BALLOT: A ballot transmitted to an eligible elector at an address or location other than the residential or permanent mail-in address of the elector as shown in the registration records provided by the El Paso County Clerk and Recorder.

ACTIVE REGISTERED VOTER: A person residing in the City limits of Colorado Springs who is registered to vote in City elections and who is designated in the voter registration records prepared by the El Paso County Clerk and Recorder as an "active" voter.

ELECTOR OR VOTER: These terms are synonymous and used interchangeably in this Part 6.

ELIGIBLE ELECTOR: A person who meets specific requirements for voting at a specific election for a specific candidate or ballot measure.

INACTIVE VOTER: A person residing in the City limits of Colorado Springs who is designated in the voter registration records prepared by the El Paso County Clerk and Recorder as an "inactive" voter.

MAIL BALLOT ELECTION: An election in which eligible electors cast ballots by mail in accord with this Part.

MAIL BALLOT PACKET: The packet of information provided by the City Clerk to eligible electors in a mail ballot election. The packet includes the ballot, instructions for completing the ballot, a secrecy envelope, and a return envelope.

POLL BOOK: A list of registered electors permitted to vote in the mail ballot election. The City Clerk may utilize the registration list received from the El Paso County Clerk and Recorder as the poll book. The poll book for each election shall show the ballot number assigned, the address to which the ballot was mailed, and whether the elector is required to submit with his or her mail ballot a copy of valid identification as defined in the Uniform Election Code and Rules promulgated by the Secretary of State.

RE-ACTIVATED ELECTOR: A registered elector who is designated as "inactive" in the El Paso County Clerk and Recorder's voter registration records, but who completes the required form furnished by the City Clerk requesting his or her voting status be reactivated.

RETURN ENVELOPE: An envelope that is printed with spaces for the name and address of, and a self-affirmation to be signed by the eligible elector voting in a mail ballot election, that contains a secrecy envelope and ballot for the elector, and that is designed to allow election officials, upon examining the signature, name and address on the outside of the envelope, to determine whether the enclosed ballot is being submitted by an eligible elector who has not previously voted in that particular election.

SECRECY ENVELOPE: An envelope used for a mail ballot election that contains the eligible elector's ballot for the election, and that is designed to conceal and maintain the confidentiality of the elector's vote until the counting of votes for that particular election.

5.1.603: MAIL BALLOT ELECTIONS AUTHORIZED:

The City Clerk is hereby authorized to conduct any regular or special municipal election by mail ballot in accord with the provisions of this Part so long as the election is not coordinated with the El Paso County Clerk and Recorder.

5.1.604: DUTIES OF THE CITY CLERK:

The City Clerk shall:

1. Prescribe the form of materials to be used in the conduct of mail ballot elections consistent with the provisions contained in this Part;
2. Establish procedures for conducting mail ballot elections consistent with the provisions contained in this Part;
3. Supervise the conduct of mail ballot elections;
4. Employ temporary election workers as needed;
5. Take all necessary steps to ensure ballot security at each stage of the mail ballot process, protect the confidentiality of the ballots cast and the integrity of the election; and
6. In addition to other powers prescribed by law, the City Clerk may adopt rules governing procedures and forms necessary to implement this Part.

5.1.605: PRE-ELECTION PROCESS:

The City Clerk shall present to City Council for approval no later than one hundred (100) days before the election a proposed plan for conducting the mail ballot election based upon the mail ballot plan criteria set forth in section 5.1.618 of this Part.

5.1.606: NOTICE OF ELECTION:

A. No later than twenty-five (25) days before an election, the City Clerk shall provide by publication and posting at all designated drop-off locations a notice of a mail ballot election conducted pursuant to the provisions of this Part, which shall state the following:

1. The date of the election;
2. The hours during which the designated drop-off locations will be open on election day;
3. The address of the walk-in location for the delivery of mail ballots and the receipt of replacement ballots and the hours during which the walk-in location will be open;
4. The address of the location for the application for, and the return of, absentee ballots and the hours during which the office will be open; and
5. The complete ballot content.

B. The notice pursuant to this section shall be in lieu of the notice requirements set forth in C.R.S. § 31-10-501(1).

5.1.607: REGISTRATION LISTS:

A. No later than thirty (30) days before an election, the City Clerk shall obtain from the El Paso County Clerk and Recorder a full and complete preliminary list of registered electors, and from the El Paso County Assessor a list of property owners residing within the affected district for special district elections.

B. No later than twenty (20) days before an election, the City Clerk shall obtain from the El Paso County Clerk and Recorder a supplemental list of registered electors whose names were not included on the preliminary list.

C. All lists of registered electors and lists of property owners provided to the City Clerk under this section shall include the last mailing address of each elector.

5.1.608: PREPARING AND MAILING BALLOT PACKETS:

A. The City Clerk shall prepare, or cause to be prepared, mail ballot packets that include the ballot, instructions for completing the ballot, a return envelope, and a secrecy envelope.

B. The top portion of each ballot shall be divided by a perforated line. The portion above the perforated line shall be known as the ballot stub and shall have printed on it a sequential ballot number. The ballot stub may also have printed on it other information, including but not limited to the precinct number, Council district number, job sequencing information used by the printer or instructions.

C. The ballot or ballot label shall contain the following warning:

“WARNING:

Any person who, by use of force or other means, unduly influences an eligible elector to vote in any particular manner or to refrain from voting, or who falsely makes, alters, forges, or counterfeits any mail ballot before or after it has been cast, or who destroys, defaces, mutilates, or tampers with a ballot is subject, upon conviction, to imprisonment, or to a fine, or both.”

D. The return envelope shall have printed on it a self-affirmation substantially in the following form:

“I state under penalty of perjury that I am an eligible elector; that my signature, name, and address are as shown on this envelope; that I have not and will not cast any vote in this election except by the enclosed ballot; and that my ballot is enclosed in accord with applicable law.”

_____	_____
Date	Signature of Voter

Witness	

E. The signing of the self-affirmation on the return envelope shall constitute an affirmation by the voter, under penalty of perjury, that the facts stated in the self-affirmation are true. If the eligible elector is unable to sign, the eligible elector may affirm by making a mark on the self-affirmation, with or without assistance, witnessed by another person.

F. An elector who registers to vote by mail shall receive a ballot packet which contains written instructions advising the elector that a copy of valid identification, as required by Part 1 of Article 1 of Title 1, C.R.S., must be submitted with the mail ballot. The outside of the return envelope shall be marked to identify that the elector is required to provide required identification. Any elector who desires to cast his or her ballot by mail but does not satisfy the requirements of these provisions, may cast such ballot by mail and the ballot shall be treated as a provisional ballot in accord with the requirements of section 5.1.108(D) of this chapter.

G. No sooner than twenty-five (25) days before the election, nor later than 7:00 p.m. on the day of the election, mail ballots shall be made available at the City Clerk’s office for registered electors who are not listed or who are listed as “inactive” on the registration list but who are authorized to vote. The City Clerk shall keep a record of each such ballot issued. In order to receive a ballot, a registered elector who is listed as “inactive” on the registration list must first reactivate his or her voting status by completing a form supplied by the City Clerk requesting this change in status.

H. No sooner than twenty-five (25) days before an election and no later than fifteen (15) days before an election, the City Clerk shall mail to each active registered elector, at the last mailing address appearing in the registration record and in accord with United States postal service regulations, a mail ballot packet, which shall be marked "DO NOT FORWARD. ADDRESS CORRECTION REQUESTED", or any other similar statement that is in accord with United States postal service regulations. If the ballot is returned as undeliverable, the City Clerk shall not be required to re-mail the ballot packet. A record shall be kept of the number of ballot packets returned as undeliverable.

I. In the event that unusual circumstances exist that may delay the mailing of ballots in accord with subsection B above, the City Clerk, with the written consent of the City Attorney, is authorized to mail the ballots no later than ten (10) days before an election. For the purposes of this provision, unusual circumstances shall include, but not be limited to, extreme weather conditions such as blizzard or flood, equipment failure, labor work stoppage or slow-down, or other events outside the City's control. The City Attorney's consent and supporting documents shall be included in the official election records.

5.1.609: VOTING AND RETURNING BALLOTS:

A. Upon receipt of a ballot, the eligible elector shall mark the ballot, sign and complete the self-affirmation on the return envelope, enclose identification if required by section 5.1.608(F) of this part, and comply with the instructions provided with the ballot.

B. The eligible elector may return the marked ballot to the City Clerk by United States mail or by depositing the ballot at the Office of the City Clerk or at any place designated by the City Clerk. The ballot must be returned in the return envelope. If an eligible elector returns the ballot by mail, the elector must provide the necessary postage. In order to be counted, the ballot must be received at the Office of the City Clerk or a designated depository prior to 7:00 p.m. on the day of election. Returned ballots shall be located and stored in a secured place under the supervision of the City Clerk.

C. No one person may deliver in person to the office of the City Clerk or designated depository more than 5 (five) voted ballots in return envelopes from other voters.

D. Ballots received by the City Clerk after 7:00 p.m. on the day of election shall not be counted, but shall be preserved in accord with section 5.1.617.

5.1.610: RECEIPT AND QUALIFICATION OF BALLOTS:

A. All ballots, including undeliverable ballots, shall be marked to indicate the date the ballot was received by the City Clerk.

B. Qualification and pre-processing of the ballots may begin fourteen (14) days before an election and continue until all returned ballots have been processed.

C. Once the ballot is returned, an election judge shall first qualify the submitted ballot by comparing the information on the return envelope with the voter registration records to determine whether the ballot was submitted by an eligible elector who has not previously voted in the election and whether the self-affirmation on the envelope is signed and completed by the eligible elector to whom the ballot was issued. If the ballot so qualifies and is otherwise valid, the election judge shall indicate in the poll book that the eligible elector cast a ballot and shall prepare the ballot for counting in accord with section 5.1.615.

D. If the return envelope received from an eligible elector described in section 5.1.608(F) does not contain identification, the ballot shall be treated as a provisional ballot and shall be verified and counted in accord with section 5.1.108(D) of this chapter.

E. If an election judge is unable to qualify the ballot as set forth above, the ballot shall be rejected and the reason for rejection shall be indicated in the poll book.

F. If the return envelope contains a replacement ballot, the ballot shall be set aside until 7:00 p.m. on the day of the election. The information on the return verification envelope shall be compared with the registration records. If the eligible elector to whom a replacement ballot has been issued has returned more than one return envelope, the first ballot returned by the elector shall be considered the elector's official ballot, the latter ballot shall be rejected and not counted.

5.1.611: ABSENTEE BALLOTS:

A. Any eligible elector may request that an absentee ballot be transmitted to a place other than the elector's residential or permanent mail-in address as shown in the voter registration records. Requests for absentee ballots must be made in writing and shall include the elector's name, residence address and the address to which the absentee ballot should be mailed.

B. Applications for an absentee ballot may be filed after January 1 of the year of the election but no later than the close of business on the Friday before the election. If, however, the applicant wishes to receive the absentee ballot by mail, the application shall be filed no later than the close of business seven (7) days before the day of the election.

C. Upon receipt of an application request for an absentee ballot, and as soon as ballots are printed and available, the City Clerk shall transmit an absentee ballot to the elector at the address provided in the application for an absentee ballot. Once an absentee ballot is mailed, any other ballot previously mailed shall be void and only the absentee ballot shall be counted.

D. The City Clerk may provide an absentee ballot by electronic means to any registered elector who is an absent uniformed services elector, a resident overseas elector, or a non-resident overseas elector as such terms are defined in Title 1, C.R.S. who timely filed an absentee ballot application or as identified by registration records obtained from the El Paso County Clerk and Recorder. Such registered elector may return the voted ballot to the City Clerk by electronic means. The returned ballot shall be counted if it arrives in the office of the City Clerk by 7:00 p.m. on the day of the election. When the ballot is received by the City Clerk, election judges shall duplicate the ballot in accord with rules promulgated by the City Clerk, and the ballot shall be counted as all other absentee ballots. The person duplicating the ballot shall not reveal to any person how the elector has cast his or her ballot. The instructions for completing an absentee ballot pursuant to this subsection shall inform the elector that an absentee ballot returned by electronic means is not a confidential ballot. For purposes of this subsection, "electronic means" shall mean facsimile transmission or electronic mail.

E. If an eligible elector requests delivery of an absentee ballot to an address outside of the United States and it appears unlikely in the judgment of the City Clerk that the absentee ballot will not be delivered to the elector in sufficient time to allow the elector to vote the ballot and return it to the City Clerk before 7:00 p.m. on the day of the election, the City Clerk is authorized to use any reasonable method to provide the elector an opportunity to vote, provided the method is acceptable to the elector and the elector acknowledges in writing that he or she agreed to vote in the method offered and has further agreed that the City Clerk may transfer the elector's vote to an official ballot for counting purposes.

5.1.612: REPLACEMENT BALLOTS:

A. An eligible elector may obtain a replacement ballot if:

1. The ballot was destroyed, spoiled, lost or for some other reason not received by the eligible elector;
2. A mail ballot packet was not sent to the elector because the eligibility of the elector could not be determined at the time the mail ballot packets were mailed;
3. The eligible elector was designated as "inactive" in the El Paso County Clerk and Recorder's voter registration records; or
4. The eligible elector presents any other credible evidence that he or she is entitled to receive a replacement ballot.

B. A request for a replacement ballot shall be made in writing, by mail, by fax, by telephone or in person.

C. An eligible elector requesting a replacement ballot must sign a sworn statement specifying the reason for requesting the ballot. If an eligible elector requests a replacement ballot in person, the statement shall be completed before a replacement ballot is issued to the elector. If a request for a replacement ballot is not made in person, the City Clerk may transmit the statement with the ballot packet. The sworn statement must be returned with the ballot to the City Clerk no later than 7:00 p.m. on the day of the election in order for the ballot to be counted.

5.1.613: VERIFICATION OF SIGNATURES:

11/15/08

A. Election judges shall compare signatures on the self-affirmation return envelope with signatures of the eligible electors obtained from the El Paso County Clerk and Recorder registration records.

B. If, upon comparing the signature of an eligible elector election judges determine that the signatures do not match, the return envelope shall be separated. The City Clerk shall send to the eligible elector written correspondence explaining the discrepancy in signatures and a form for the elector to confirm that a ballot was returned. The elector may either fax or bring the form, accompanied by a copy of the elector's identification to the Office of the City Clerk. If the ballot is otherwise valid, the ballot shall be counted. If the elector returns the form indicating that the elector did not return a ballot to the City Clerk or if the elector fails to return the form, the self-affirmation on the return envelope shall be categorized as incorrect, the ballot shall not be counted, and the City Clerk shall forward copies of the eligible elector's signature on the return envelope and the elector's signature obtained from the El Paso County Clerk and Recorder to the City Attorney and Colorado Springs Police Department for criminal investigation.

C. If election judges determine that the signature of an eligible elector on the return envelope matches the elector's signature obtained from the El Paso County Clerk and Recorder the mail ballot contained in the return envelope shall follow the procedures specified in section 5.1.610 and 5.1.615 concerning the qualification and counting of mail ballots.

D. If the self-affirmation on the return envelope has not been signed by the elector, the City Clerk shall attempt to contact the elector by sending a letter or by telephone to provide the elector the opportunity to appear in the Office of the City Clerk to sign the affirmation. Failure of the City Clerk to reach the elector shall not be grounds for challenge. After the elector signs the affirmation, the mail ballot shall be qualified and counted. If the elector does not sign the affirmation, the ballot shall be invalid and not counted.

E. An election judge shall not determine that the signature of an eligible elector on the self-affirmation does not match the signature of that eligible elector on file with the El Paso County Clerk and Recorder solely on the basis of substitution of initials or use of a common nickname.

F. An original return envelope with an enclosed secrecy envelope containing a voted ballot that is not counted shall be stored in the Office of the City Clerk in a secure location separate from valid return envelopes and may be removed only under the authority of the City Attorney or by order of the District Court.

G. The City Clerk shall provide training in the technique and standards of signature comparison to election judges who compare signatures pursuant to this section.

5.1.614: REJECTED BALLOTS:

A. The City Clerk is authorized to make a reasonable effort to allow an eligible elector whose ballot has been rejected to correct the deficiency causing rejection. No elector shall be allowed to correct a deficiency without first producing valid proof of identification.

B. All ballots rejected in accord with this Part shall remain in the sealed return envelopes until the election records pertaining to the election are destroyed.

5.1.615: COUNTING BALLOTS:

Counting of ballots may begin fourteen (14) days prior to the election and will continue until counting is completed. The City Clerk shall take all precautions necessary to ensure the secrecy of the counting procedures, and no information concerning the count shall be released by any election worker or watcher until after 7:00 p.m. on the day of the election.

5.1.616: CHALLENGES; VALIDITY OF ELECTION:

No mail ballot election held pursuant to this Part shall be invalidated on the ground that an eligible elector did not receive a ballot so long as the City Clerk acted in good faith in complying with the provisions of this Part.

5.1.617: BALLOTS PRESERVED; PRESERVATION OF ELECTION RECORDS:

A. The City Clerk shall remove the ballots from the ballot box after the time period of election contests has passed and preserve the ballots as election records.

B. The City Clerk shall be responsible for the preservation of any election records for a period of at least twenty-five (25) months after the election or until time has expired for which the record would be needed in any contest proceedings, whichever is later. Unvoted ballots may be destroyed after the time for a challenge to the election has passed. The voted ballots and any other required election materials shall be kept for at least twenty-five (25) months after the election.

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5.1.618: MAIL BALLOT PLAN:

In accord with section 5.1.605, the Mail Ballot Plan proposed by the City Clerk shall:

A. Describe the type of records or assistance the El Paso County Clerk and Recorder or the El Paso County Assessor will provide to the City Clerk in the conduct of the election:

1. List of registered electors;
2. List of property owners, if applicable; or
3. Other necessary information.

B. Estimated number of eligible electors.

C. Number of places to deposit ballots, name of location, address, days and hours of operation and election day hours.

D. Indicate how postage will be handled for mail ballot packets returned as "undeliverable".

E. Indicate the procedures to be followed to ensure compliance with this Part 6, including the names of the people responsible for each stage of the process.

F. Describe procedures to ensure ballot security at all stages of the process.

G. Describe procedures to ensure privacy or secrecy of the ballot.

H. Describe procedures to reconcile ballots issued, ballots received, defective ballots and replacement ballots.

I. Provide a sample of the secrecy envelope to be used in the mail ballot election.

J. Provide a written timetable for conducting the mail ballot election that includes the following dates or range of dates when each stage of the process is to be completed:

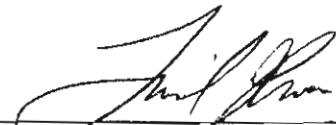
1. Date of approval of election;
2. Date of publication of notice of election;
3. Date of notice of election to the El Paso County Clerk and Recorder;
4. Date of notice of election to the El Paso County Assessor, if property owners are eligible;

5. Date of close of voter registration;
6. Date by which the El Paso County Clerk and Recorder must submit the preliminary and supplemental list of eligible electors;
7. Date ballots will be mailed;
8. Date verification, processing and counting of ballots will begin;
9. Date of election.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication as provided by Charter.

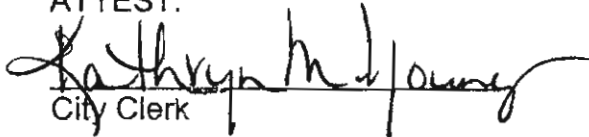
Section 3. City Council deems it appropriate that this ordinance be published by title and summary prepared by the City clerk and that this ordinance be available for inspection and acquisition in the Office of the City clerk.

Introduced, read and passed on first reading and ordered published this 10th day of November, 2008.



Mayor

ATTEST:



City Clerk

ALTERNATIVES: None

RECOMMENDATIONS: Approve the Mail Ballot Plan and Calendar

PROPOSED MOTIONS: Motion to approve the Mail Ballot Plan and Calendar

CITY OF COLORADO SPRINGS
GENERAL MUNICIPAL ELECTION
APRIL 7, 2009

MAIL BALLOT PLAN

As required by Chapter 5, Article 1, Part 6
of the Code of the City of Colorado Springs 2001, as amended

- A. Estimated Number of Eligible Electors: 225,000 Active Registered Voters
- F. Name of Designated Election Official: Kathryn M. Young
Colorado Springs City Clerk
- G. Assistance Provided by the County Clerk: The El Paso County Clerk will provide a preliminary and supplemental list of registered voters as required by statute, in addition, will provide captured signatures of the same registered voters for signature verification purposes.
- H. Number of Places to Deposit Ballots: There will be 5 deposit locations:

LOCATION	ADDRESS	HOURS OF OPERATION	ELECTION DAY HOURS
Main Location: City Clerk's Office	30 S. Nevada Ave., Suite 101	8:00 AM – 5:00 PM	7:00 AM – 7:00 PM
Colo. Springs Sr. Center	1514 N. Hancock Ave.	8:00 AM – 5:00 PM	7:00 AM – 7:00 PM
Fire Station # 9	622 Garden of the Gods Rd.	8:00 AM – 5:00 PM	7:00 AM – 7:00 PM
Cottonwood Crk Rec Ctr	3920 Dublin Blvd	8:00 AM – 5:00 PM	7:00 AM – 7:00 PM
Fire Station # 17	3750 Tutt Blvd.	8:00 AM – 5:00 PM	7:00 AM – 7:00 PM

- A minimum of 3 election judges will be appointed to each of the above locations to monitor ballot boxes, accept ballots from walk-in voters and provide assistance and information to voters.
- The four alternate drop-off locations will be open to accept ballots from voters March 23, 2009 – April 7, 2009. The main location (City Clerk's Office) will be open to accept ballots March 18, 2009 – April 7, 2009.
- Two Deputized City Clerk employees and/or Election Judges will exchange ballot boxes daily at each of the drop-off locations allowing daily deposited ballots to be returned to the Office of the City Clerk for processing. Deposited ballots will not remain overnight at the drop-off locations and the empty ballot boxes will be secured in a locked room. Each exchange will be documented through a Daily Transmittal Log which must accompany each ballot box returned to the City Clerk. ("Exchange"

means: the sealed ballot box used that day for ballot deposit will be exchanged with an empty ballot box and seal so that judges can open for voters the next day).

- Judges will be instructed that each voter may return no more than 5 voted ballots.

I. Written Timetable for Conduct of Election: Election Calendar is attached

EXPLAIN WHAT YOU WILL DO FOR EACH OF THE FOLLOWING:

J. Indicate how postage will be handled for ballot packages returned as undeliverable”:

Ballot packets will be mailed at the non-profit postage rate. Per the instructions of the United States Postal Service, Colorado Springs Branch, the out-going envelope containing the ballot package will be clearly marked “RETURN SERVICE REQUESTED”. With use of this language, the U.S. Postal Service guarantees return of undelivered mail to the City of Colorado Springs.

The City Clerk, Deputy City Clerk and City Office Services Employees will meet with representatives from the Colorado Springs Post Office prior to finalizing the proof of the outgoing and return envelopes to ensure the materials are in compliance with all U.S. Postal Service regulations. The Post Office will be notified of the date the ballots are to be mailed so they are prepared for the returns. The Post Office has agreed to work in cooperation with the City to assure that all ballots received on Election Day will be processed immediately and placed for pick-up by City Employees.

Deputized City Clerk employees and Election Judges will date stamp, scan, alphabetize and code all ballot packages returned as undeliverable. Undelivered ballots will be reconciled daily and secured in a vault located in the City Clerk’s Office. Returned ballot packages will not be re-mailed, but may be reissued.

A voter for whom a ballot package was returned as undeliverable appearing in person in the City Clerk’s Office will be asked to provide proper identification to verify their identity and address. If the ballot package was returned due to a change of address and/or name, the voter will be advised to contact the El Paso County Clerk and Recorder to receive a change of address/name certificate which must be brought back to the City Clerk’s Office. When the City Clerk Employees receive the certificate, the original ballot may be given to the voter. The ballot may be voted in a secured location in the Office of the City Clerk or may be taken by the voter. At the conclusion of the election a list of undelivered ballots will be furnished to the El Paso County Clerk so that a NVRA card may be sent per C.R.S. §1-2-605(5).

K. Indicate the procedures to be followed to ensure compliance with the statutes and rules; please include the names of people responsible for each stage:

The Colorado Springs City Clerk, Kathryn Young, will be accountable for the administration of the election and will be responsible for establishing detailed policies and procedures for each stage of the mail ballot process, including but not limited to, preparing the ballot packages, mailing the ballot packets, receiving and scanning ballots, handling walk-in voters, counting and other issues which may arise in conjunction with this election. The established procedures will assure compliance with applicable state statutes and other governing regulations.

Immediate supervision of experienced designated full-time City employees from the City Clerk's Office and Office Services Department will be under the direction of Cindy Conway, Deputy City Clerk; appointed Election Judges will be under the direction of both the City Clerk and Deputy City Clerk and will include the following:

- City employees and appointed Election Judges associated with the mail ballot process will be required to attend a training session and take an oath affirming their understanding of the election statutes, rules and procedures. At the training session a complete set of Mail Ballot Statute, Rules Concerning Mail Ballot Elections; City Code Election Statute, and internal rules and procedures will be distributed to all employees. The training will identify duties and responsibilities specific to all functions of the mail ballot process. This training will be conducted by Kathryn Young, City Clerk and will include a review of all statutory requirements, processes, procedures and equipment to be utilized throughout the mail ballot election.
- City employees will be responsible for the daily collection of the returned envelopes from the Post Office. City Clerk employees and Election Judges will receive ballots hand delivered to the City Clerk's Office and exchanged through the transmittal process from the additional drop-off locations. These ballots will be inspected for completeness, date stamped and sorted by date received.
- City Clerk employees will be responsible for handling requests from voters appearing in person in the City Clerk's Office requesting a replacement ballot. These employees will also verify a voter's eligibility from the Voter Registration List provided by the El Paso County Clerk and Recorder prior to issuing a replacement ballot. Before a replacement ballot will be issued a "Replacement Affidavit" must have been filed by the voter.
- Voters with an "Inactive" status must apply with the City Clerk for a ballot. The City Clerk will coordinate with the El Paso County Clerk and Recorder the ability to reactivate an "Inactive" voter in the City Clerk's Office. Having the ability to perform this function will be an advantage to the voter, the County Clerk and the City, whereby inconveniences to the voter will be minimized by not having to make multiple trips to multiple locations in order to have the opportunity to vote. This "change of status" information will be shared with the County Clerk at the conclusion of the election.

- Voters with a “Change of Address” will be instructed to contact the El Paso County Clerk and submit a Change of Address Affidavit to the City Clerk before a replacement ballot will be issued. This function will remain with the El Paso County Clerk to ensure voters are assigned to the correct Precinct and remain within the city limits of Colorado Springs.
- City Clerk employees and Election Judges will be responsible for electronically scanning and simultaneously capturing, the voter’s signature, alphabetizing undelivered ballots received and generating the Daily Reconciliation Reports. A reconciliation report will be generated at the end of each day. These reports will be maintained in a notebook and available for public review.
- Premier Election Solutions was the vendor selected through a Request for Proposal (RFP) process. Eligible electors in this election will cast their votes on optical scan ballots. The types of equipment to be utilized include: GEMS Database Server; VoteRemote; AccuScan ES with Automated Signature Recognition (ASR) and AccuVote OS Central Count units.
- Mail Room Inc. will be the mailing house contracted to ensure all addresses are in compliance with the U.S. Postal Service CASS system.
- Colorado Bureau of Investigation (CBI) background investigations will be conducted on key City Clerk employees. The City Clerk will obtain CBI background investigation information from Premier Election Solutions for employees selected to assist with the election.
- Ballot processing will commence 8:00 AM, March 23, 2009. Counting and tabulation will commence at 8:00 AM, March 30, 2009. Results will not be released until 7:00 PM, April 7, 2009.
- For electors not receiving a ballot, spoiling or losing their ballot, a replacement ballot will be issued by City Clerk employees Monday – Friday, 8:00 AM – 5:00 PM beginning March 18, 2009 through April 7, 2009 and from 7:00 AM – 7:00 PM Election Day, at the Office of the City Clerk, 30 S. Nevada Ave., Suite 101, Colorado Springs, CO.
- The City Clerk/designees will be responsible for posting the Notice of Election in the Office of the City Clerk and at the additional drop-off locations no later than March 13, 2009 pursuant to statutory requirements; and if applicable, will ensure the additional TABOR posting, required by C.R.S. § 31-10-501(1), will be posted to the City of Colorado Springs Website no later than March 13, 2009.

L. Describe the procedures to ensure ballot security at all stages of the process:

A locked and secured vault located in the City Clerk’s office will be used to store election materials, including returned ballots, replacement ballots, and un-voted ballots throughout the duration of the election. Access to the vault is restricted to deputized City Clerk employees.

Undelivered ballots will be stored in a locked conference room located in the City Clerk’s Office. The scanning room, also located in the City Clerk’s Office, will be locked and secured at the end of each business day. Ballot processing and counting will occur in a

secured room located in the City Administration Building directly across the hall from the City Clerk's Office. The City Clerk and Deputy City Clerk will be the only persons authorized with keys to the conference room, scanning room, and the processing and counting room.

Processing and counting of the ballots will be recorded using video surveillance cameras which will operate 24 hours a day throughout the duration of the election. Tapes will be replaced daily and will be maintained and secured by the City Clerk. In addition, the City Administration Building is secured 24 hours a day, 7 days a week through a contracted Security company. During the election period these Security Officers will be required to take an oath affirming they will adhere to the election statutes, rules and procedures.

City employees and Election Judges will handle ballots to include ballots picked-up at the Post Office. A zip code extension of VOTE – 8683 will be added to the City of Colorado Springs post office box zip code to ensure that all ballot envelopes received for this election are easily identified by postal service personnel and City employees. Two members from the City Office Services Department will retrieve returned ballot envelopes daily from the Post Office and bring them directly to the City Clerk's office for processing. A Transmittal Audit Report will be signed by the Office Services employees delivering the ballots and by the City Clerk employees receiving the ballots. These Transmittal Audit Reports will be maintained in a notebook by date order.

When a voter personally returns a voted ballot envelope to any of the designated drop-off locations, either a City Clerk employee or Election Judge will review the back of the envelope for completeness, date stamp the envelope and have the voter place the ballot into a sealed ballot box. The sealed ballot box will be located in an area which will be easily accessible to the voter and monitored by City Clerk employees or Election Judges at all times.

Ballots will be processed by City Clerk employees and Election Judges, working in groups of two (2), by opening the return envelope, removing the secrecy envelope, removing the ballot stub from the ballot, and placing the voted ballot in a tray. All trays will be wrapped and sealed, numbers recorded on an Audit Report Form and stored in a secured vault located in the City Clerk's office. Empty returned envelopes, stubs and secrecy envelopes will be bundled and secured in a separate tray and also stored in the vault. All Audit Reports will be maintained in date order in a notebook.

M. Describe procedures for signature verification.

Voter signatures on the returned envelope will be simultaneously captured and automatically verified during the envelope scanning process. City Clerk employees and Election Judges will analyze questionable signatures not pre-qualified by the Automated Signature Verification Software. Election Judge Observers will be trained on handwriting analysis and techniques for identifying variances for signature verification and will be assigned to the Signature Verification Room to oversee the signature comparison process.

Envelopes returned with questionable signatures or received with no signature will be categorized as incorrect or incomplete and will be separated.

If the signature is questionable a letter will be sent to the voter explaining the discrepancy, included will be a form for the voter to confirm that a ballot was returned. The voter may either fax or bring the form to the Office of the City Clerk. The voter will be notified that failure to return the form to the City Clerk will result in the ballot being rejected and not counted. If the elector fails to contact the City Clerk or confirms the signature is not theirs, all documentation will be forwarded to the Colorado Springs City Attorney and Colorado Springs Police Department for criminal investigation.

Envelopes not properly completed (signature missing) will be marked as incomplete. The City Clerk or designee will attempt to contact the voter by sending a letter notifying of the missing information and to offer an opportunity to correct the incomplete ballot information. If the correction is not made by 7:00 PM Election Day, the ballot envelope will be rejected for the discrepancy and noted as such in the database. The questioned envelope will be secured and the rejected ballot will then appear as such on the Daily Reconciliation Report.

N. Describe procedures to ensure privacy or secrecy of the ballot:

A secrecy envelope will be inserted in each ballot packet with instructions for the voter to place their voted ballot in the secrecy envelope prior to returning the ballot to the City Clerk's office. When the ballot is returned, the envelope will be scanned and verified, the ballot envelope will be opened, the ballot will be removed from the secrecy envelope and the ballot stub will be detached to ensure that the voter's identity and vote cannot be matched. The ballot will then be placed in a wrapped tray, along with the Audit Form, sealed and kept in the secured vault, until which time, it is removed and sent to the Counting Center to be counted.

O. Describe procedures to reconcile ballots issued, ballots received, defective ballots and substitute ballots:

A Voter Verification Report will be generated which will be a record of all ballots mailed with information obtained from the El Paso County Clerk and Recorder's office. Reconciliation of ballots received will occur daily and recorded on the Daily Reconciliation Report form. This report will be available to the public by 9:00 AM each morning.

A ballot spoiled by a voter will be clearly coded as "spoiled", boxed and placed in the secured vault. All spoiled ballots will be logged into the database and will be reported as such on the Daily Reconciliation Report.

All replacement ballots will be recorded and marked as replacements. The Daily Reconciliation Report will indicate that a replacement ballot was issued, the date of issuance, the original ballot number and the replacement ballot number. In the event that a

replacement ballot and the original ballot are received, City Clerk employees and Election Judges will be instructed to look at the stamped date to determine the first ballot received and that ballot will be counted; the other ballot will be rejected, marked as rejected and reported as such on the Daily Reconciliation Report.

The breakdown of ballot reconciliation will include the number of ballots issued minus the number of ballots received; the number accepted; the number challenged; the number rejected; the number not returned; and the number returned after the deadline. Computer generated daily and cumulative reports will be compared against manual audit reports to ensure accurate tracking.

P. Provide a sample of the secrecy sleeve or secrecy envelope to be used in the mail ballot election:

- Attached is a sample of the secrecy envelope that will be used in this mail ballot election.
- The secrecy envelope will include Voter Instructions and Identification Requirements for first time voters registering by mail.

CITY OF COLORADO SPRINGS
MAIL BALLOT CALENDAR
FOR THE GENERAL MUNICIPAL ELECTION
APRIL 7, 2009

- 10/27/08 Mail Ballot Election approved by City Council
- 12/09/08 Mail Ballot Plan and Election Calendar approved by City Council
- 1/7/09 Candidate nomination petitions may be circulated
- 1/7/09 Absentee ballot applications may be filed
- 2/10/09 Certify candidate, ballot questions and election judges to City Council
- 2/11/09 Last day to file candidate nomination petitions
- 2/13/09 Last day for candidates to withdraw from nomination
- 2/13/09 Draw candidate names for ballot position
- 2/20/09 Last day written comments concerning TABOR issues must be filed
- 2/26/09 Last day to notify the El Paso County Clerk and Recorder of the election
Last day to order the initial and supplemental lists of registered electors
- 3/6/09 Last day to mail TABOR ballot issue notice
- 3/9/09 Last day to register to vote for the election
- 3/13/09 First day to mail to each eligible elector a mail ballot packet (no sooner than 25 days prior – Ballots to be mailed March 17, 2009)
Last day to receive supplemental list of registered voters from the El Paso County Clerk and Recorder
- 3/18/09 Last day to provide a notice of election by publication
Last day to post the additional TABOR issue notice to the City of Colorado Springs website as required by C.R.S. §1-7-908
- 3/23/09 Last day to mail ballot packets – unless a replacement ballot is requested (no later than 15 days prior)
- 3/23/09 Ballot processing may begin
- 3/30/09 Counting of ballots (excluding replacement ballots) may begin

- 4/7/09 ELECTION DAY
Ballots must be received no later than 7:00 PM
Ballots must be made available for eligible electors until 7:00 PM
Judges post the Abstract of Votes Cast in the Office of the City Clerk
Unofficial Results posted to the City's website
- 4/14/09 Last day to canvass election results
Certification of Election issued
- 4/15/09 Official Abstract transmitted to the Secretary of State
- 4/21/09 Oath of Office administered to Council-elect Candidates
- 5/8/09 Locked and sealed voting machines may be opened

MANUAL SIGNATURE VERIFICATION PROCESS

RECEIVING RETURNED BALLOTS

JUDGE RECEIVES TRAY AFTER INITIAL IMAGE CAPTURE SCANNING.

ENTER BATCH NUMBER INTO VOTE REMOTE.



VERIFICATION SCREEN (MANUAL)

1. ENTER VOTER I.D. NUMBER FROM ENVELOPE
2. SIDE BY SIDE SCREEN DISPLAY OF CAPTURED SIGNATURE AND HISTORICAL SIGNATURE WILL APPEAR
3. EXISTING SIGNATURE WILL BE COMPARED TO THE CAPTURED SIGNATURE IMAGE USING THE CRITERIA FOUND BELOW IN THE DISCREPANCY (CODE#) BOX
4. EVALUATE SIGNATURES (SEE LIST OF DISCREPANCIES/CODES BELOW):
 - IF SIGNATURES MATCH WITHIN PARAMETERS - CODE "A" FOR ACCEPTED
 - IF SIGNATURES DO NOT MATCH - CONTACT OBSERVER JUDGES TO REVIEW; IF JUDGES AGREE
5. ACCEPT OR REJECT ENVELOPE AND CODE AS APPLICABLE
(REJECTED ENVELOPES - TO FRAUD RESEARCH BIN)
6. JUDGES WILL ALSO REJECT RETURNED ENVELOPES FOR ANY OF THESE REASONS:
 - SIGNED BY OTHER THAN VOTER
 - DECEASED
 - LATE RETURN
 - NO SIGNATURE
 - HOLD FOR MULTIPLE BALLOTS (REPLACEMENT BALLOT EXISTS)
 - SIGNED BY POWER OF ATTORNEY (POA)
 - REFUSED TO VOTE
 - UNDELIVERABLE
 - MISCELLANEOUS
 - CHALLENGED BALLOT
 - BALLOT ISSUED TO FIRST TIME VOTER WHO REGISTERED BY MAIL WITHOUT COPY OF ID ENCLOSED
7. AFTER TRAY IS COMPLETE WITH BATCHES, SAVE AND PRINT SIGNATURE VERIFICATION REPORT
8. TRAY AUDIT LOG: ENTER NUMBER OF REJECTED AND NUMBER ACCEPTED FOR PRE-PROCESSING ON LOG



DISCREPANCY/REJECTION REASONS (CODE #'S)

1. OBVIOUS CHANGE IN THE SLANT OF THE SIGNATURE
2. PRINTED SIGNATURE ON ONE DOCUMENT AND CURSIVE SIGNATURE ON ANOTHER DOCUMENT
3. DIFFERENCES IN THE SIZE OR SCALE OF THE SIGNATURE
4. DIFFERENCES IN THE INDIVIDUAL CHARACTERISTICS OF THE SIGNATURES, FOR EXAMPLE: HOW THE "T'S" ARE CROSSED, "I'S" ARE DOTTED, LOOPS ARE MADE ON "Y'S" OR "J'S"
5. DIFFERENCES IN THE VOTER'S SIGNATURE STYLE, SUCH AS HOW THE LETTERS ARE CONNECTED AT THE TOP AND BOTTOM
6. BALLOTS OR ENVELOPES FROM THE SAME HOUSEHOLD HAVE BEEN SWITCHED - IF THIS APPEARS TO BE INADVERTENT, ACCEPT THE BALLOT AND COUNT
7. 'OTHER,' INCLUDING MISSPELLED NAMES AND DESCRIPTION OF DISCREPANCY



PREPARATION FOR PRE-PROCESSING

1. PUT THE TRAY OF ENVELOPES PASSING SIGNATURE VERIFICATION IN CLEAR TRANSFER BAG
2. ENTER BLUE TRANSIT SEAL NUMBER ON AUDIT LOG
3. SEAL THE TRANSFER BAG WITH BLUE TRANSIT SEAL
4. DELIVER SEALED TRAY TO THE PRE-PROCESSING ROOM

ENVELOPE SCANNING PROCESS

RECEIVING RETURNED BALLOTS

RETURN ENVELOPES ARE RECEIVED FROM: POSTAL FACILITY; DROP-OFF LOCATIONS, INCLUDING CITY CLERK'S OFFICE; AND NURSING HOMES/ASSISTED LIVING FACILITIES

1. CHECK BACK OF ENVELOPE FOR SIGNATURE, "ID" REQUIREMENT AND REPLACEMENT BALLOTS
2. REMOVE BALLOTS WITHOUT A SIGNATURE, THOSE REQUIRING AN "ID", AND THOSE MARKED AS "REPLACEMENTS"
3. PERSON DELIVERING BALLOTS CANNOT DELIVER AND DEPOSIT MORE THAN 5 VOTED BALLOTS, ANY PERSON RETURNING MORE THAN 5 BALLOTS MUST HAVE THEIR NAMES AND ADDRESSES NOTED ON THE LOG OF 6 OR MORE BALLOTS DELIVERY LOG. GIVE LOG TO CITY CLERK
4. CREATE AN AUDIT LOG
5. DELIVER TO SCANNING/IMAGE CAPTURE

IMAGE CAPTURE

500 ENVELOPES PER TRAY (BATCHES OF 50) - SCAN THROUGH - VERIFY NUMBER SCANNED IS THE SAME AS THE NUMBER IN THE BATCH. WRITE THE NUMBER PROCESSED AND REJECTED ON THE LOG

THE SCANNER WILL PRINT THE TRAY AND PIECE NUMBER ON EACH ENVELOPE

THE SIGNATURE WILL BE AUTOMATICALLY VERIFIED ON VOTE REMOTE AND POLL BOOK REPORT IS GENERATED

IF MULTIPLE BALLOTS ARE RECEIVED (i.e., ORIGINAL & REPLACEMENT), IT WILL BE IDENTIFIED ON THE POLL BOOK REPORT AND THEY WILL BE HELD UNTIL AFTER 7 PM ELECTION NIGHT

UNREADABLE BAR CODE ENVELOPES AND THOSE THAT THE AUTOMATIC VERIFICATION PROCESS CANNOT IDENTIFY, WILL BE MANUALLY PROCESSED

This ballot would be rejected under Criteria 1

OBVIOUS CHANGE IN THE SLANT OF THE SIGNATURE

Reject Code "F" (Signed by Other / Fraud) or "IS" (Invalid Signature) entered into system and "F"/"IS" written on envelope.

REFERENCE SIGNATURE

SIGNATURE ON RETURN ENVELOPE

Donna Lottawork

Donna Lottawork

This ballot would be rejected under Criteria 3

DIFFERENCES IN THE SIZE OR SCALE OF THE SIGNATURE

Reject Code "F" (Signed by Other / Fraud) or "IS" (Invalid Signature) entered into system and "F"/"IS" written on envelope.

REFERENCE SIGNATURE

SIGNATURE ON RETURN ENVELOPE

Ima Voter

Ima Voter

This ballot would be rejected under Criteria 4

DIFFERENCES IN THE INDIVIDUAL CHARACTERISTICS OF THE SIGNATURES, FOR EXAMPLE: HOW THE "T'S" ARE CROSSED, "I'S" ARE DOTTED, LOOPS ARE MADE ON "Y'S" OR "J'S"

Reject Code "F" (Signed by Other / Fraud) or "IS" (Invalid Signature) entered into system and "F"/"IS" written on envelope.

REFERENCE SIGNATURE

SIGNATURE ON RETURN ENVELOPE

Ditty Witty

Ditty Witty

This ballot would be rejected under Criteria 5

DIFFERENCES IN THE VOTER'S SIGNATURE STYLE, SUCH AS HOW THE LETTERS ARE CONNECTED AT THE TOP AND BOTTOM

Reject Code "F" (Signed by Other / Fraud) or "IS" (Invalid Signature) entered into system and "F"/"IS" written on envelope.

REFERENCE SIGNATURE

SIGNATURE ON RETURN ENVELOPE

Mickey Mouse

Mickey Mouse

This ballot would be rejected under Criteria 7

OTHER, INCLUDING MISSPELLED NAMES AND DESCRIPTION OF DISCREPANCY

Reject Code "F" (Signed by Other / Fraud) or "IS" (Invalid Signature) entered into system and "F"/"IS" written on envelope.

REFERENCE SIGNATURE

SIGNATURE ON RETURN ENVELOPE

Elizabeth Smith

Elizebith Smith



CITY OF COLORADO SPRINGS
OFFICE OF THE CITY CLERK

APRIL 7, 2009 – GENERAL MUNICIPAL MAIL BALLOT ELECTION

FRAUDULENT SIGNATURE INVESTIGATION AFFIDAVIT

TO BE USED BY INVESTIGATORS FOR FRAUD

Voter Name: _____

Address: _____

COMMENTS:

The return verification envelope was not accepted by the Signature Verification Board and has been referred to the City Attorney's Office for further investigation.

- This return verification envelope **was** signed by me. The signature on the return verification envelope is mine.
- This return verification envelope was **not** signed by me. The signature on the return envelope is not mine.

I swear or affirm under penalty of perjury that the information provided is true and correct.

Elector's Signature

Date

City Investigator's Signature

Date

"Any person who knowingly violates any of the provisions of the election code relative to the casting of ballots or who aids or abets fraud in connection with any vote cast, or to be cast, or attempted to be cast shall be punished by a fine of not more than five thousand dollars or by imprisonment in the county jail for not more than eighteen months, or by both such fine and imprisonment. Section 1-13-803, C.R.S."